

Yakutat Tlingit Tribe

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JOB DESCRIPTION

POSITION TITLE: Beading and Sewing Instructor
SUPERVISOR: Culture Camp Coordinator
DURATION: July 12-26, 2021
SALARY: DOE
OPEN: 6/2/2021 CLOSE: OPEN UNTIL FILLED

POSITION SUMMARY

The Culture Camp Beading and Sewing Instructor will be responsible for attending planning meetings with the Culture Camp Coordinator prior to the start of camp to present beading pattern and sewing lesson plans. The Instructor will also be responsible for preparing a supply list, setting up materials and workstation prior to class, and instructing beading courses as discussed and scheduled.

DUTIES AND RESPONSIBILITIES

- Meet with Culture Camp Coordinator prior to the start of camp to discuss materials, needs, and costs, and present a proposal of beading and sewing lesson plan for camp.
- Facilitate the setting up of campers' workstations to ensure adequate workspace and materials for each camper.
- Instruct beading workshop sessions at scheduled times from July 12th – July 26th, 2021.
- Review and follow safety procedures with campers in regard to their materials.
- Complete and submit a final report that summarizes the planned activity sessions, evaluates what worked well, details all problems encountered and suggest ways to improve the program.

QUALIFICATIONS

- Must be 18 years of age or older.
- Must be able to pass a background check (i.e. and must not have been convicted by any jurisdiction for abuse, neglect, or any other crime, including misdemeanors, that would pose a safety or health risk to others).
- Previous experience in instructing beading workshops is highly desired.
- Possession of good communication and organizational skills and the willingness to work as a team member is required.
- Must stay alcohol and drug free at all times during the Culture Camp.

To Apply: Applications can be picked up at the YTT Government Center. Please submit full applications at YTT Government Center or email to hr@ytttribe.org

NATIVE AMERICAN PREFERENCE WILL BE APPLIED TO HIRING OF THIS POSITION AS DEFINED IN TITLE 25, US CODE, CHAPTER 14, SUBCHAPTER V SECTION 273 AND 274. WE ARE AN EQUAL OPPORTUNITY EMPLOYER WITH PREFERENCE GIVEN TO QUALIFIED NATIVE AMERICAN/ALASKA NATIVE APPLICANTS IN ACCORDANCE WITH FEDERAL LAW AND TRIBAL POLICY.

POSTED BY: M. Knutson

DATE: 6/3/2021

MISSION To preserve, maintain and protect the unique culture, land & resources of Yakutat Tlingit people; to maximize our social, health & well-being while creating economic development benefits to all tribal members.

