



**CITY & BOROUGH of YAKUTAT**

P.O. Box 160  
Yakutat, Alaska 99689  
Phone (907) 784-3323  
Fax (907) 784-3281

For CBY Use Only:

Date Rec'd: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Borough Manager Signature:| \_\_\_\_\_

**MANDATORY CRITICAL INFRASTRUCTURE BUSINESS TRAVEL PLAN  
FOR TRAVELERS INTO THE CITY & BOROUGH OF YAKUTAT**

Due to the rapid spread of COVID-19 and the high incidence of travel-related infection, the City & Borough of Yakutat has instituted a mandatory 14-day self-quarantine for travelers into the City & Borough of Yakutat. The potential for widespread transmission of COVID-19 by infected individuals entering Yakutat threatens the health and well-being of the residents of Yakutat. In an abundance of caution and to assist in flattening the curve regarding the spread of COVID-19 in Alaska, the Yakutat Borough Assembly is implementing advanced protocols to ensure all travelers arriving in Yakutat participate in 14 consecutive days of self-quarantine. If you are a business conducting critical infrastructure within the Borough, you must submit a Travel Plan at least 48 hours before arrival of your workers into the Borough. In case of emergency, business should contact Borough Manager at [manager@yakutatak.us](mailto:manager@yakutatak.us) or (907) 784-3323 extension 103.

**1. BUSINESS/VESSEL NAME**

(PRINT) \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS PHONE NUMBER \_\_\_\_\_ Email: \_\_\_\_\_

**2. PURPOSE OF TRAVEL:**

\_\_\_\_\_

**3. HOW BUSINESS MEETS DEFINITION OF CRITICAL INFRASTRUCTURE:**

\_\_\_\_\_

**4. NAMES OF WORKERS:**

Worker name: \_\_\_\_\_ Arrival date: \_\_\_\_\_ Departure date: \_\_\_\_\_

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*(Attach additional list of workers if necessary)*

**5. WORK SUPERVISOR/CAPTAIN NAME AND CONTACT NUMBER:**

Supervisor/Captain Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**6. LODGING INFORMATION**

Place of Lodging: \_\_\_\_\_ Phone: \_\_\_\_\_

**7. WORK LOCATION:**

Location of work to be performed: \_\_\_\_\_

**8. COVID-19 SAFETY PROTOCOLS IF WORK IS TO BE COMMENCED PRIOR TO 14 DAY QUARANTINE:**

Protocols implemented by business in order to avoid the spread of COVID-19 and ensure safety of community:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Attach copy of business COVID-19 protocol document if applicable)*

**\*\*ALL WORKERS WHO HAVE NOT MET THE 14 DAY QUARANTINE REQUIREMENT ARE REQUIRED TO SELF-QUARANTINE AT DESIGNATED PLACE OF LODGING DURING NON-WORK HOURS\*\***

**9. NEWLY ARRIVED WORKER SEGREGATION FOR LODGING AND WORK SITE:**

How will newly arrived workers be segregated from those already on-site?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(If segregation is not possible, the 14 day period for all workers will commence upon the arrival of the last worker)*

**10. IF VESSEL – “AT-SEA” QUARANTINE INFORMATION:**

Date departed last port: \_\_\_\_\_ Did any worker leave the vessel at last port? \_\_\_\_\_

Date of newest worker arrived on vessel: \_\_\_\_\_

**11. READ AND SIGN:**

I swear or affirm, under penalty of perjury, that the above information I provided on this document is true and correct. I swear I will comply with the self-quarantine regulations as set out in CBY Ordinance 20-667.

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Submit completed business travel plan to [admin@yakutatak.us](mailto:admin@yakutatak.us) Questions? (907) 784-3323 x.101