

# Yakutat Tlingit Tribe

## Yakutat Community Health Center

P.O. Box 112 • Yakutat, Alaska 99689 • [www.yakutathealth.org](http://www.yakutathealth.org)

Health Center: Phone: 907-784-3275 • Fax: 907-784-3263

Administration: Phone: 907-784-3424 • Fax: 907-784-3429



### **POSITION ANNOUNCEMENT**

**POSITION TITLE:** Native Connections Project Director

**POSITION LOCATION:** Yakutat Community Health Center

**POSITION UNDER THE SUPERVISION OF:** Capacity Development Director

**WAGE:** \$45,000.00 salary/annual

**EMPLOYMENT CATEGORY:** **Exempt:** Full-time, health and life, Retirement

**APPLICATION DEADLINE:** Open until filled

**POSITION SUMMARY:** Position is responsible for directing the SAMHSA Native Connections project, which focuses on increasing protective factors to reduce suicidal behavior and substance abuse through education and prevention services. The goal of this project is to reduce the impact of trauma and promote mental health among American Indian/Alaska Native (AI/AN) young people up to and including age 24. This project will foster culturally responsive models to reduce and respond to the impact of trauma on AI/AN communities through a public health approach. In addition, this grant will allow AI/AN communities to support youth and young adults as they transition into adulthood by facilitating collaboration among agencies. The Project Director will oversee all aspects of project management and implementation, including promoting ongoing community partnerships, community outreach, and overseeing all assessments and development plans

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Strong program and project management skills are essential.
- Track record of delivering on-time, quality standards and within budget.
- Excellent communication (oral and written) and presentation skills.
- Proficiency in MS Office and Excel software
- Establish effective working relationships with internal agency staff and relevant community organizations.
- Must demonstrate critical thinking, problem solving, organization and time management skills.
- Experience in working with the Native American population preferred.
- Must be able to work well with others in a team approach to problem solving.

#### **QUALIFICATIONS:**

- 5+ years working as a program manager or related experience managing complex projects.
- Experience with federal, state and local grants management, government contracting and compliance and budget preparation
- High School Diploma or GED required.
- Experience organizing information and accurately completing forms, surveys, and reports, is required.

Must agree to submit to a criminal records history check and must not have been convicted by any jurisdiction for abuse, neglect, or any other crime, including misdemeanors, that would pose a safety or health risk to youth or adults. Participation in training held outside the community will be required. Possession of good communication and organizational skills, the ability to work courteously with the public, and the willingness to work cooperatively as a team member is highly desired.

**The Yakutat Community Health Center is a drug-free work place. Preference will be given to qualified AI/AN applicants. For an application or more information, please contact Amanda Bremner at (907)-784-3275 ext. 113. Applications are available at the YCHC or online at [www.yakutathealth.org](http://www.yakutathealth.org). Please submit completed application and/or resume to the Front Desk at the YCHC or send to: **Yakutat Community Health Center PO Box 112, Yakutat, Alaska 99689 ATTN: Recruitment****

Posted By:

Date: 7/26/2019

**Our Mission is to empower our community to thrive physically, mentally and spiritually.**

Our work is guided by traditional values of: Listening with respect, Working together, Responsibility and Care of Self, Inclusivity and Fairness, and Living in Peace and Harmony.

