

Yakutat Tlingit Tribe

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JOB DESCRIPTION

POSITION TITLE: Culture Camp Junior Female Counselor
SUPERVISOR: Culture Camp Senior Female Counselor
DURATION: July 21-28, 2019
SALARY: \$700

POSITION SUMMARY

The Culture Camp Junior Female Counselor will provide supervision, monitoring, and ensure participation of female day campers in activities during the Culture Camp. The Junior Female Counselor will also assist their Senior Female Counselor in implementing planned recreational activities, and perform other reasonable duties as assigned and whenever necessary. Junior Counselors will be required to reside at camp, located at Situk River, for the entire eight-day session. The Counselor Assistant will also be required to submit a report that evaluates the overall success of the program.

DUTIES AND RESPONSIBILITIES

- Meet with Culture Camp Team members prior to the start of camp to discuss and finalize recreational activities and daily schedule for student campers during the eight-day Culture Camp.
- Reside at Camp for the duration of Culture Camp.
- Assist in providing orientation to campers regarding camp facilities, rules, schedules, and instructors.
- Review and follow safety procedures with campers.
- Provide one-on-one counseling with female day campers regarding behavior.
- Collaborate with Senior Female Counselor, JOM and Cultural Heritage Department employees, and volunteers in supervising and assisting female day campers with planned activities, including providing one-on-one assistance as needed.
- Ensure rotations of female day campers through activities and workstations.
- Participate in physical activities with campers.
- Provide assistance to Senior Female Counselor and perform other reasonable tasks as instructed, including maintaining clean water for the camp.
- Prepare written reports to inform Cultural Heritage Department of exemplary campers, misbehavior, disciplinary actions taken, accidental injuries, daily attendance, contraband items, etc.
- Complete and submit a final report that summarizes camp activities, evaluates what worked well, details all problems encountered and suggests ways to improve the program.

QUALIFICATIONS

- Must be 18-24 years of age.
- Must be able to pass a background check (i.e. and must not have been convicted by any jurisdiction for abuse, neglect, or any other crime, including misdemeanors, that would pose a safety or health risk to others).
- Ability to communicate readily on a one to one basis with campers, instructors, JOM and Cultural Heritage Department employees, and volunteers.
- Knowledge of the Tlingit History of Yakutat, Tlingit Arts and subsistence lifestyle is preferred but not required.
- Ability to attend First Aid and CPR Training at the beginning of June.
- Must stay alcohol and drug free at all times during the Culture Camp.

MISSION To preserve, maintain and protect the unique culture, land & resources of Yakutat Tlingit people; to maximize our social, health & well-being while creating economic development benefits to all tribal members.

